



# Syracuse City Planning Commission Meeting April 18, 2023

Begins at 6:00 PM in the Council Chambers at City Hall  
1979 W 1900 S, Syracuse, UT 84075

## PLANNING COMMISSIONERS

### CHAIR

Kenneth Hellewell

### VICE-CHAIR

Keeth Kennington

Alan Gallegos  
Ivy Ruelan  
Lonn Hunter  
James King  
Scott Shea  
Dennis Johnson

## Regular Meeting Agenda

1. **Meeting Called to Order:**
  - Invocation or Thought by Commissioner Gallegos
  - Pledge of Allegiance by Commissioner Ruelan
  - Adoption of Meeting Agenda
2. **Meeting Minutes:**
  - Regular Meeting & Work Session for April 4, 2023
3. **Public Comment:** This is an opportunity to address the Planning Commission regarding items not scheduled for a public hearing on this agenda. Please consider others and limit your comments to three minutes.
4. **Adjourn**

## Work Session

1. **Department Business:**
  - a) City Council Liaison Report
  - b) City Attorney Update
  - c) Upcoming Agenda Items:
    - Site Plan – Kum & Go Gas Station
    - Commercial Subdivision – Antelope Crossing
    - Burgeous Annexation
    - Salt Edge Annexation
    - Plat Amendment – Thurgood Circle
    - Zoning Amendment – Earthworks
2. **Discussion Items:**
  - a) Planning Commission Training
    - Planning Commission bylaws review
    - Concepts of density disbursement
3. **Commissioner Reports**
4. **Adjourn**

**NOTE:** If you wish to attend a particular agenda item, please arrive at the beginning of the meeting. In compliance with the Americans with Disabilities Act, those needing auxiliary communicative aids and services for this meeting should contact the City Office, at 801-825-1477, at least 48 hours prior to the meeting. Meeting also available via Zoom; connect online using <https://us02web.zoom.us/j/85687556428>

Connect via telephone: 253-215-8782, Meeting ID: 856 8755 6428. Send written comments to [planningdepartment@syracuseut.com](mailto:planningdepartment@syracuseut.com) or mail/deliver to 1979 West 1900 South, Syracuse, UT 84075. Comment deadline is five hours before the meeting. Each comment is read for up to three minutes with any unread remainder included in the public record.

### CERTIFICATE OF POSTING:

This agenda was posted on the Syracuse City Hall Notice Boards, the State Public Notice website at <https://www.utah.gov/pmn/>, and the Syracuse City website at <https://syracuseut.gov>

# Minutes of the Syracuse Planning Commission Regular Meeting April 4, 2023

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Minutes of the regular meeting of the Syracuse Planning Commission, held in Council Chambers and accessible via Zoom on April 4, 2023, at 6:00 PM.

**Commission Members Present:** Kenneth Hellewell, Chair  
Keeth Kennington, Vice-Chair  
Scott Shea  
Dennis Johnson  
James King

**City Employees Present:** Noah Steele, CED Director  
Royce Davies, Senior Planner  
Micheal Kerswell, Planner  
Brie Brass, City Attorney  
Brian Bloemen, City Engineer

**City Council Liaison:** Paul Watson

**Visitors:** Anna Willie, Ron Willie, Mark Scadden, Lisa Scadden, Jacob Briggs,  
Lauren Szilagyi, Carol Szilagyi, Jessica Szilagyi

## 1. Meeting Called to Order

A quorum was present, as defined in Utah Code, Title 52, Chapter 4 – Open and Public Meetings Act. Chair Hellewell called the meeting to order at 6:00 PM as a regularly scheduled meeting, with notice of time, place, and agenda provided 24 hours in advance to the public and each commissioner. Chair Hellewell provided an invocation and Commissioner Kennington led the Pledge of Allegiance.

COMMISSIONER KENNINGTON MOVED TO ADOPT THE AGENDA FOR THE MARCH 7, 2023, PLANNING COMMISSION MEETING. COMMISSIONER JOHNSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

## 2. Meeting Minutes

The following minutes were reviewed by the Planning Commission:

- Regular Meeting & Work Session for March 7, 2023

COMMISSIONER SHEA MOVED TO APPROVE THE MINUTES FOR THE MARCH 7, 2023 REGULAR AND WORK MEETINGS. COMMISSIONER KENNINGTON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

## 3. Public Comment

None offered.

## 4. Agenda Items

**Public Hearing – Conditional Use Permit:** Revocation or suspension of a Conditional Use Permit for SwimKids home business at 738 West 2525 South in the R-2 Zone.

Senior Planner, Royce Davies reported that on December 7, 2021 the Planning Commission approved a major conditional use permit for Swimkids. The business would require use of 35.45% of the first floor (business are limited to 30% of any given floor of a dwelling) and up to 10 vehicles present at one time (only five driveway parking spaces were available). It was anticipated that there would be more than two customers per hour (the limit was two for a home business, unless otherwise approved by the Planning Commission).

He informed that after deliberation, the Planning Commission approved the conditional use permit with the following conditions:

1. The business must be reviewed in July, 2022.
2. The business may only have two customers per hour.
3. Customers and employees must only park in the driveway of the subject property or in front of the subject property. No business parking is permitted in front of neighboring houses or residential lots.

He indicated that during the follow-up review/Public Hearing, neighbors stated that the business was in violation of the conditions but no evidence had been collected by Staff to this effect. There was also some confusion about the process for revocation of a conditional use permit. The Planning Commission voted five in favor and one against the continuation of Swimkids in that meeting. An additional, annual review was scheduled at that time.

Minutes of the Syracuse Planning Commission Regular Meeting April 4, 2023

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1 In February of 2023, Staff received several complaints from neighbors of the business; as a result, staff  
2 checked the parking during the months of February and March, finding that the business was in violation of their  
3 Conditional Use Permit agreement.  
4

5 He gave a rundown of the revocation process and affirmed that the business owner has been notified in writing  
6 per City Code of the Planning Commission meeting to review the conditional use permit. He stated that it is the  
7 purview of the Planning Commission to review the history of the conditional use permit for the Swimkids major  
8 home occupation and determine if the conditions of the permit have been observed or violated - if Swimkids is  
9 in compliance, the Commission may approve continued operation. If the business is in violation, they may  
10 revoke the permit which would prevent re-application for the same use on the same property for one year from  
11 the date of revocation. They may also suspend the permit which would cease business operations until a date  
12 defined by the Commission.  
13

14 Chair Hellewell opened the Public Hearing.

15  
16 A neighbor to the east of the Swimkids location, Mark Scadden, indicated that he sent pictures of the unsafe,  
17 on-street parking situation to Staff. He described hazards on his block attributed to constant business traffic.  
18

19 Anna Willie echoed Mark Scadden's safety related concerns. She mentioned parking difficulties on personal  
20 property due to the congested roadway. She reported littering by Swimkids students and their parents. She  
21 noted ongoing noise nuisances in the neighborhood because of the business.  
22

23 Lauren Szilagyi told of community coordination with the City toward a resolution of the matter at hand. She  
24 contrasted the peaceful environment of her neighborhood with the relative chaos that ensues when Swimkids is  
25 in session.  
26

27 Chair Hellewell closed the Public Hearing.

28  
29 Royce Davise read a letter from the property owner (from March 23, 2023):  
30

31 Dear Council at Syracuse City,

32 I wanted to submit a statement for the upcoming meeting on our property, 738 W 2525 S, as I may not  
33 be available.

34 Though specific data wasn't shared with me, the City recently brought to my attention that there have  
35 been many complaints by several neighbors about the parking situation with Swim Kids. I did not know  
36 the volume of the complaints. In fact, previously I had talked with many of the neighbors and while it  
37 had been an issue for one in particular, many said it was not a problem, some even said they  
38 appreciated the availability of the service for the kids. In consideration of the one neighbor, I tried to  
39 make accommodations/changes so that I thought we had resolved the main issue that they were  
40 having.

41 Over the last year I have received a couple of phone calls from the City and perhaps two or three from  
42 neighbors. Two of the of the communications were about matters other than parking. In each situation  
43 I spoke with Swim Kids or fixed the issue myself and believed those issues to have been handled at  
44 the time. Understanding that never having a complaint would probably be unrealistic, I had hoped that  
45 trying to be responsive to fix the issues as they arose would help.

46 I recently spoke with the Swim Kids management, and they were unaware that there were any  
47 significant problems. They also thought they had resolved them as they came up to a satisfactory  
48 level. They offered their apology.

49 Additionally, I, as well as everyone else involved, had been informed by Swim Kids several times that  
50 their facility was near completion and that they would be leaving, so I thought the nature of the  
51 situation was limited. However, the date continued to be pushed until the end of last month. The Swim  
52 Kids have now discontinued operations at our property.

53 I now understand that it has been too much and too long for some of our neighbors, and it was never  
54 my intent to be a nuisance. I want to offer my sincerest apologies and, as such, I don't personally want  
55 to contest the permit, leaving that decision to the community.

56 My hope had been to let Swim Kids move on, let things rest for a long while, and then maybe do some  
57 of our own lessons from time to time. But the scope of the traffic and parking patterns would be very  
58 different from how it's been working with Swim Kids.

59 Previously, we had lessons for a couple of weeks during the summer from a teacher that had people  
60 parking off the streets, over at the school, since school is out of session then. To my knowledge this  
61 hasn't been an issue. I know that my wife would very much like to continue those as her relationship is  
62 with that teacher and they trained our children. At the same time, she feels even more frustrated at the  
63 current situation and does not wish to cause contention. I don't want to try to speak on her behalf any  
64 more than I already have but feel some obligation to voice her thoughts. She may wish to do so more  
65 on her own.

66 Again, sincerest apologies to any who have felt frustrated by the situation.

67 Respectfully,

68 Aaron Thornock  
69  
70

1 COMMISSIONER KENNINGTON MOVED TO REVOKE THE CONDITIONAL USE PERMIT FOR A MAJOR  
2 HOME OCCUPATION CALLED SWIMKIDS, LOCATED AT APPROXIMATELY 738 W 2525 S – BASED ON  
3 FINDINGS OF NON-COMPLIANCE WITH LICENSE AGREEMENTS AND CITY CODE NUISANCE  
4 ORDINANCES. COMMISSIONER KING SECONDED THE MOTION. THE MOTION PASSED  
5 UNANIMOUSLY.  
6

7 **Public Hearing – Zoning Amendment:** Request from Boyer Development Company for a rezone (A-1 to  
8 industrial) for property located at approximately 2500 W & SR-193, containing approximately 35.5 acres.

9  
10 Royce Davies explained that the City has received an application to amend the established Zoning Map. He  
11 acknowledged that the application has been noticed in accordance with Utah Open and Public Meetings Act  
12 and conform to guidelines of the General Plan Map.  
13

14 Community and Economic Development Director, Noah Steele outlined the purpose and intent of the rezone.  
15 He confirmed that a traffic signal light will be installed on SR-193 at the access point of the site. He explained  
16 how a future hospital development might align with the proposed industrial complex. He commented on  
17 updates to the Transportation Master Plan that are underway. He indicated that a more detailed design will be  
18 provided by the applicant when they submit for site plan approval.  
19

20 Chair Hellewell opened the Public Hearing.

21  
22 Jacob Briggs stated that he lives and farms on land to the southwest of the planned industrial project. He  
23 voiced appreciation for ongoing efforts by the City to curtail the impact of traffic on his home and livelihood. He  
24 requested that plans for future developments in the area be designed with attentiveness to maintain a rural  
25 environment.  
26

27 Chair Hellewell closed the Public Hearing.

28  
29 Chair Hellewell expressed his opinion that more information about the intended use, layout of structures and the  
30 expected access configuration is needed before the zoning amendment can be adequately considered.  
31

32 Noah Steele briefly described the applicant's premise for the development.

33  
34 Commissioner Kennington commented on the access point into the intended industrial complex. He  
35 contemplated segregating egress/ingress provisions for residential property that is located south of the project.  
36

37 Commissioner Shea suggested that action on this application be taken in good faith - that appropriate zoning  
38 requirements are in place and will be adhered to by the developer. He pointed out that the site plan will be  
39 reviewed and subject to approval by the Commission prior to advancement.  
40

41 Commissioner King reviewed General Plan Map guidelines associated with the parcel(s) in question.  
42

43 COMMISSIONER KENNINGTON MOVED TO RECOMMEND CITY COUNCIL APPROVAL OF THE  
44 PROPOSED ZONING AMENDMENT. COMMISSIONER SHEA SECONDED THE MOTION.  
45 COMMISSIONERS KENNINGTON, SHEA, KING AND JOHNSON VOTED AYE. CHAIR HELLEWELL  
46 VOTED NAY. THE MOTION CARRIED.  
47

48 **Public Hearing – Engineering Standards Update:** Proposed changes to Syracuse City Engineering Standards.

49 City Engineer, Brian Bloemen conveyed and clarified the proposed amendments:  
50

- 51 1. Added requirement the minimum pressure requirements in Utah Administrative Code  
52 R309-105-9 per the Utah Division of Drinking Water requirements.
- 53 2. Updated bonding information to refer to City Code 4.05.070 Excavations.
- 54 3. Updated the sewer/land drain/storm drain video inspection requirements to conform to  
55 current industry best practices and to make it easier for city staff to review videos.
- 56 4. Added Section 18.13 Street Signs. This section will require a 10-year warranty from  
57 manufactures for street signs installed in the City.
- 58 5. Standard Drawing 21A, "Typical Secondary Pressure Irrigation Service", updated the  
59 meter box, ring and cover part numbers to the most current model.
- 60 6. Standard Drawing 21B, "Typical Secondary Pressure Irrigation Service Connections  
61 Larger Than 1-inch", updated the meter box, ring and cover part numbers to the most current  
62 model.
- 63 7. Standard Drawing 23, "Street Light Installation Detail", updated the street light model to  
64 the most current model number. Added a solar streetlight model to be used at the discretion of  
65 the City Engineer. These streetlights are dark sky compliant.
- 66 8. Standard Drawing 24, "Culinary Water Sampling Station Detail", updated the sampling  
67 station model to be all stainless steel to increase longevity. Changed the stop and waste to a  
68 meter pit to better track water losses and install a back flow prevention device.  
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Chair Hellewell opened the Public Hearing.

No comment was made.

Chair Hellewell closed the Public Hearing.

COMMISSIONER SHEA MOVED TO RECOMMEND THAT CITY COUNCIL APPROVE THE PRESENTED ENGINEERING STANDARDS UPDATES. COMMISSIONER JOHNSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

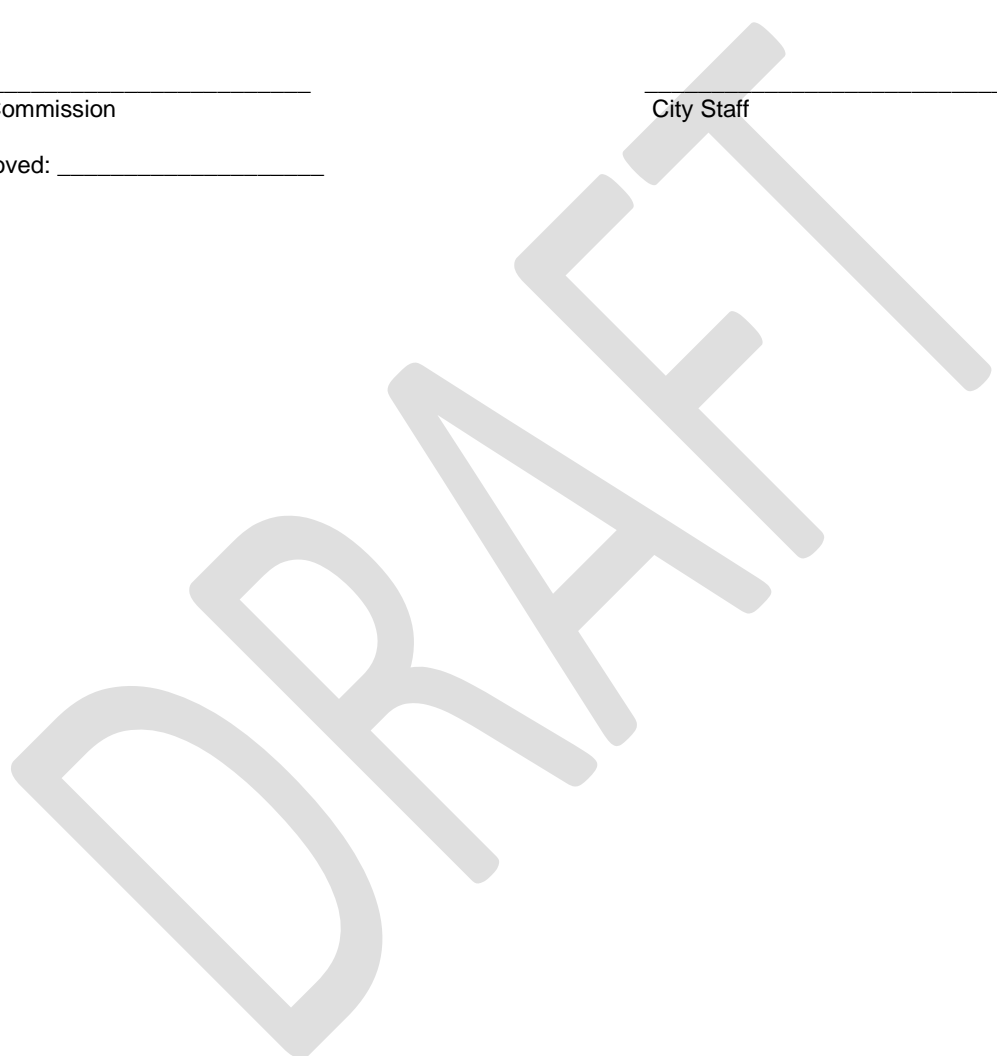
5. **Adjourn**

AT 6:58 PM COMMISSIONER JOHNSON MOVED TO ADJOURN AND PROCEED WITH THE WORK SESSION. COMMISSIONER SHEA SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

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Planning Commission

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City Staff

Date Approved: \_\_\_\_\_



# Minutes of the Syracuse Planning Commission Work Session – April 4, 2023

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Minutes of the work session of the Syracuse Planning Commission, held in Council Chambers and virtually via Zoom on April 4, 2023.

**Present:** Commission Members: Kenneth Hellewell, Chair  
Keeth Kennington, Vice-Chair  
Scott Shea  
Dennis Johnson  
James King

City Employees: Noah Steele, CED Director  
Royce Davies, Senior Planner  
Micheal Kerswell, Planner  
Brie Brass, City Attorney

Chair Hellewell started the Work Session at 7:00 PM

## 1. Department Business

### a. City Council Liaison Report

Councilmember, Paul Watson reported that the Council reviewed the Commission's recommendation for denial of a proposed General Plan Map amendment related to property located at approximately 2751 S 1000 W in a work meeting.

### b. City Attorney Updates

City Attorney, Brie Brass had nothing to report.

### c. Upcoming Agenda Items

Staff and the Planning Commission reviewed upcoming agenda items:

- Site Plan – Kum & Go Gas Station
- Commercial Subdivision – Antelope Crossing
- Progress Report – Jack in the Box

## 2. Discussion Items

Royce Davies conducted a ten-minute training session on irrigation water standards and provisions.

## 3. Commissioner Reports

Commissioner Shea commented on upcoming updates to the Transportation Master Plan. He queried about updates to the Trails Master Plan (Active Transportation Plan). He spoke about the SS4A - Safety Action Plan grant program.

## 4. Adjourn

AT 7:22 PM COMMISSIONER SHEA MOVED TO ADJOURN THE WORK SESSION. COMMISSIONER KENNINGTON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

\_\_\_\_\_  
Planning Commission

\_\_\_\_\_  
City Staff

Date Approved: \_\_\_\_\_



# PLANNING COMMISSION

April 18, 2023

## Agenda Item # 3

### Public Comment:

This is an opportunity to address the Planning Commission regarding your concerns or ideas, regarding items that have not been scheduled for a public hearing on this agenda. Please limit your comments to three minutes.